

General Description

This opportunity requires a unique blend of skills and aptitudes, including a social, open personality style that enjoys public speaking and customer service. The Outreach workers will be responsible for building relationships with community residents and disseminating information that supports our outreach and marketing activities.

This position's primary objectives are to:

- Actively participate in coalition meetings and planning bodies of various professions, skills, and expertise who are all interested in identifying the issues of the community and developing approaches to addressing them.
- Provide information and education to the community.
- Carry out duties as assigned related to outreach agendas and programs.

Specific duties include, but are not limited to:

- *Coalition and Community Planning:* Attend various coalition and community planning meetings.
- *Community Outreach:* Participate in various outreach events.
- *Information Dissemination:* Provide accurate information to members of the general community.
- *Flyers:* Distribute flyers including messages and schedules events.
- *C.A.S.E. Newsletter:* Distribute C.A.S.E. biannual e-newsletter.
- *Special Outreach and Promotion:* Participate in special outreach events and campaigns as appropriate.

Interest, Work Experience, and Skills Desired

- Interested in promoting equity and inclusion in social systems of government.
- Non-judgmental approach to people.
- Culturally sensitive and competent to the differences of others.
- Confidential about the disclosure of personal and health information of people.
- Good public speaker.
- Comfort and enjoyment in face-to-face interactions with people.
- Enjoys working in a team.
- Persistent, outgoing, and can think well on their feet.
- Bilingual is preferred but not required.